



## Scalloway preschool

### Risk Assessment Policy

#### Purpose of Policy

Scalloway Preschool aims to ensure that all activities, trips and outings, materials and equipment are safe for the children. The purpose of this policy is to ensure that any hazards associated with these are identified and removed or minimised to an acceptable level of risk.

Scalloway Preschool appreciates that children and young people need some level of risk in their activities, trips and outings in order to ensure that children continue to develop, but these risks are assessed to ensure that any risks are appropriate to the age and stage of development of the children and young people involved.

#### Who is Responsible?

It is the responsibility of the preschool manager under the Health and Safety at Work Act 1974 to ensure that risks to staff, parents and children are minimised or eliminated whenever possible.

It is the responsibility of the preschool manager to ensure that risk assessments are completed for all setting activities.

#### How the Policy will be Implemented

Risk assessments must be carried out on all existing and new activities that take place in the setting. Risk Assessments are carried out in order to turn identified hazards into risks that are acceptable for the children and young people in the setting. Risk assessments commonly look at the activity that is planned; identify hazards associated with the activity and come up with strategies to reduce the hazard to an acceptable risk.

Hazards are identified as something that will cause harm to one or more people if controls are not put in place to minimise their impact.

Risks are identified as something that may cause harm to one or more persons depending on what controls are put in place.

#### Risk Assessment Procedure

Scalloway Preschool has a set of risk assessments form to be reviewed annually. However, some high risk activities may be reviewed more often or as required. Any new activities or equipment should be risk assessed prior to their implementation or use.